



Otterton C of E School Association

Registered Charity No: 1051325

OCESA AGM - Minutes

Thursday 7th October 2021, Otterton School
Playground from 3.15pm

Members Present: Pete Halford, Anne Pelosi, Katie Howarth, Kathryn Thompson, Cathy Martin, Kirsty Rorke, Clare Suttie, Claire Lister, Emma Miller, Liz Pye, Louise Martyn, Charlie Briant-Evans

Apologies: Justin Tigg, Samantha Gray, Louise Witherby

Welcome: AP welcomed everyone to the meeting and thanked them for attending. AP discussed electing new trustees and committee members onto OCESA.

Voting in positions of Chair, Treasurer and Secretary:

Chair: Samantha Gray (Volunteered, agreed by all in attendance)

Vice Chairs: Charlie Briant-Evans (Isla's mum), Kirsty Rorke (Tilly & Pepper's Mum) (Volunteered, agreed by all in attendance)

Secretary: Kathryn Thompson (Proposed by Anne, seconded by Pete)

Treasurer: Justin Tigg (Agreed to continue in the role)

Staff Representative: Cathy Martin (Proposed by Anne, seconded by Pete)

Current Active trustees: Justin Tigg and Emma Cocker

New appointed Trustees: Justin Tigg (Current Treasurer), Kathryn Thompson (Elected as Secretary), Samantha Gray (Elected as Chair)

Thank you's: AP thanked those who have now taken on new roles within OCESA (Kathryn, Cathy, Kirsty, Charlie – will thank Samantha when in attendance). Mentioned our treasurer agreeing to continue his role (Justin). Discussed thanking previous committee members as not in attendance (first point on agenda for PTFA meeting).

Treasurer's report: PH read out the treasurer's report sent by Justin Tigg.

PTFA Proposal: PH addressed the proposal to move to a PTFA not PTA. All those present voted in favour of this motion.

Fundraising Target Area: AP talked about the school's fundraising target area for this year is to re-design the garden area to ensure it is well equipped and designed well for an Outdoor Learning Space/Quiet Area.

Fundraising ideas:

- Film Night - CL

- Auction
- Fortnightly cake sales – baked by different house teams each time.
- Reindeer Run – raffle - LP
- Christmas Carols on the Village Green
- Christmas Cards and Calendars
- Beach cleans/litter picks
- Chocolate Bingo at the Public Hall as part of Gala Week
- Coffee Morning at the Allotment
- Easter fayre
- Summer BBQ/fayre
- Christmas tea towels or end of summer term (leaving gifts) - CS
- Lottery - LP

Any Other Business:

- Regular meetings – either in school time before the end of the day or the evening at the pub? At least once every half term? Chair to arrange the first meeting.
- Communication through the OCESA webpage
- Thank Nikki Reed and Emma Dabrowiecki for their efforts running OCESA – Chair to arrange a gift/flowers? Thanks from the children?
- Newsletter – put out a link to the OCESA Facebook group for all new parents to gain access
- Liz Pye to ask Nikki Reed for folders

Meeting closed at – 15:35